

Order form for ceiling fixtures/suspended items/lightning



Return: Immediately but not later than 4 weeks before the start of the event

Correct as of: €J/2011

Hamburg Messe und Congress GmbH
Customer service
PO box 30 24 80
D-20308 Hamburg

Phone +49 40 3569-7575
Fax +49 40 3569-2138
customerservice@hamburg-messe.de

Event: _____ Hall/Stand no.: _____

Date of event: _____ Exhibitor: _____

We are ordering on our own behalf

We are ordering on behalf of the exhibitor. Please issue the invoice to:

Billing address: _____

Invoice amendments which arise due to incomplete, or incorrect information (billing address, missing purchase order number, etc.) after the start of the event will only be carried out subject to a fee of EUR 50.00

Company name: _____

Street/PO box: _____

Postcode/town: _____ Country: _____

Contact: Mr. Ms. _____

E-mail: _____

Electronical invoicing requested: email: _____

Phone: _____ Mobile: _____

Fax: _____

Order no. (e.g. SAP, Oracle): _____

privat person

registered entrepreneur (or legal entity with VAT-Reg.-No.)

VAT reg.-No.:

Commercial/Company Reg.-No. (non-EU): _____

We would like to place an order for the indicated services, which shall be subject to the terms stated below and to the technical regulations (5.7.5), and shall be subject to a positive feasibility test. The prices listed only apply for existing suspension points detailed and if no other technical equipment is required.

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Item	Specifications	QTY	EUR price per unit
	<p>1. Hanging points in existing on-site hanging grid*** (reflected ceiling plan available on request)</p> <p><u>Halls A1–A4 and B5–B7, parts of halls B1–B4 (depending on ceiling height above your exhibition space):</u></p>		
3130401	Steel cable fixture, up to 24 m ceiling height, max. load 50 kg	_____	114,64
3130402	Fitting a connection lead 230 V/3 kW, up to 24 m ceiling height	_____	88,68*
	<p><u>Parts of halls B1–B4 (depending on ceiling height above your exhibition space):</u></p>		
3130101	Steel cable fixture, up to 7 m ceiling height, max. load 50 kg	_____	59,48
3130102	Fitting a connection lead 230 V/3 kW, up to 7 m ceiling height	_____	43,26*
	<p>2. Hanging points outside the existing on-site hanging grid***</p> <p><u>Halls A1–A4, B5–B7, and parts of B1–B4 (depending on ceiling height above exhibition space):</u></p>		
3130406	Joining two steel cables to create the desired hanging point (see ill. 1)	_____	226,03
3130407	Auxiliary construction to create the desired hanging point (for exan ventilation unit)	_____	on request**
3130408	Auxiliary construction hanging points, max. load 50 kg, perpendicular	_____	109,23
	<p><u>Parts of halls B1–B4 (depending on ceiling height above exhibition space):</u></p>		
3130107	Auxiliary construction to create the desired hanging point (for example beneath ventilation unit)	_____	on request**
3130106	Auxiliary construction hanging points, max. load 50 kg, perpendicular	_____	55,16

III.1

* Remember to include the power required for this connection when calculating the power requirement for the stand as a whole.

** The costs for the auxiliary construction are based on the price/metre for aluminium crossbeams and the price/steel cable hanging given under point 1-3.

*** Mounting of exhibits (banners, traverses, etc.) is not included in the price for suspension.

The prices quoted above are net prices which are subject to value added tax.

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Item	Specifications	QTY	EUR price per unit
	3. Attachments		
3130501	to rent: chain block	_____	45,42
3130502	to rent: motorised chain hoist	_____	on request
3130503	Setting suspended fixture to right height	_____	33,53
3130505	End-to-end connection with attachment link	_____	12,98
3130509	Light and crossbeam technology	_____	on request
3130510	Installation/regging of loads	_____	on request
3130981	Installation	_____	60,56/hour
3130982	Installation incl. work platform	_____	112,48/hour

The prices quoted above are net prices which are subject to value added tax.

Further required information:

Please enclose a plan of the suspensions points with this order including dimensions and a clear indication of the load at the individual points.

Total weight: _____ kg

Installation height above the floor: _____ m

What aids are used for installation
(e.g. manual chain hoist, lift, etc.)? _____

Date of fitting: Day: _____ Month: _____ Year: _____

Relevant on-site contact partner: During stand erection and dismantling period: _____

Phone/mobile: _____

NB: Lifting equipment will not be available in the halls!

Stand sketch

As installation work will be carried out before the official construction work, we require your stand sketch at least 4 weeks before construction work begins.

UEBERKOPF GmbH has been commissioned by Hamburg Messe und Congress GmbH to install and monitor all suspended objects and install all suspension points on the trade fair grounds and at CCH.

UEBERKOPF GmbH Riggingservice & Veranstaltungstechnik

Gertigstraße 12-14, 22303 Hamburg

Tel.: +49 40 736766-60, Fax: +49 40 736766-89, hmc@ueberkopf.de

Service phone : +49 163 479 88 73.: +49 40 357166-0, Location of on-site office container:

Front of hall A4, opposite the railroad tracks

Please note: continued overleaf

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Other conditions:

1. Complaints must be made by the first day of the event and will only be met by amendments. 2. Prices cover rental of the material supplied as well as assembly and dismantling, safety maintenance on all event days, all transport and storage for the duration of the event. 3. No charge shall be made for cancellations up to four weeks before the start of the event (determined by date on which notice of cancellation is received by organiser). The full price shall be charged if notice of cancellation is received after this cut-off point. Notice of cancellation must always be given in writing. 4. The prices quoted shall apply until four weeks before the start of the event (order deadline). **An express surcharge of 20% shall apply after this deadline.** 5. Invoice amendments which arise due to incomplete or incorrect information (billing address, missing purchase order number, etc.) after the start of the event will only be carried out subject to a fee of EUR 50.00. 6. Invoices are payable immediately on receipt and encompass the services actually rendered on site. These will be documented separately in the case of deviations. Your payments should indicate the event, invoice number, reg. number and/or stand number at the Hamburg Messe und Congress GmbH, and should be paid to account number 0228 130 000 at the HSH Nordbank AG, sort code 210 500 00, BIC: HSHNDEHH IBAN: DE10 2105 0000 0228 1300 00. Please include the name of the event, the invoice number, and the registration/booth number. 7. For services that involve the renting out of items, the customer shall be held liable from the start of the delivery of the rental item to the trade fair/exhibition stand; the liability for the rental item shall end with the collection of the rental item by the service partners, even if the customer already left the stand. (see form insurance). 8. The organiser has the right to engage qualified third parties (sub-contractors, freelancers) as vicarious agents to assist in carrying out individual services in part or in whole, if this is in the interests of the exhibitor. This does not constitute a contractual relationship between the exhibitor and the third party. 9. The place of jurisdiction for both parties shall be Hamburg. 10. Furthermore, our General Terms and Conditions for Services (see www.hamburg-messe.de/downloads or www.cch.de/download), the technical regulations (5.7.5), and shall be subject to a positive feasibility test are part of the contract.

Place, date

Legally binding signature and company stamp

If you would like to pay by credit card please provide the following information:

Yes, we will pay by credit card.

only this order

this order and all other subsequent orders

EUROCARD/MasterCard VISA Diners AMERICAN EXPRESS

Card number: _____ Card verification number: _____

Expiry date: _____ Cardholder: _____

Place, date

Legally binding signature