

# Order form for partitions, carpets, stand fittings



**Return:** Immediately but not later than 4 weeks before the start of the event

Correct as of: 06/2018

Hamburg Messe und Congress GmbH  
Customer service  
PO box 30 24 80  
D-20308 Hamburg

Phone +49 40 3569-7575  
Fax +49 40 3569-2138  
customerservice@hamburg-messe.de

Event: \_\_\_\_\_ Hall/Stand no.: \_\_\_\_\_

Date of event: \_\_\_\_\_ Exhibitor: \_\_\_\_\_

- We are ordering on our own behalf  
 We are ordering on behalf of the exhibitor. Please issue the invoice to:

Billing address:

Invoice amendments which arise due to incomplete, or incorrect information (billing address, missing purchase order number, etc.) after the start of the event will only be carried out subject to a fee of EUR 50.00

Company name: \_\_\_\_\_

Street/PO box: \_\_\_\_\_

Postcode/town: \_\_\_\_\_ Country: \_\_\_\_\_

Contact:  Mr.  Mrs. \_\_\_\_\_

E-mail: \_\_\_\_\_

Electronical invoicing requested: email: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_

Order no. (e. g. SAP, Oracle): \_\_\_\_\_

- privat person  registered entrepreneur (or legal entity with VAT-Reg.-No.)

\_\_\_\_\_  
VAT reg.-No.:

Commercial/Company Reg.-No. (non-EU): \_\_\_\_\_

The order is placed subject to the acceptance of the following terms

**Except where they provide their own stand, exhibitors are required to screen off their rented stand area with boundary partitions. Any already existing wall sections along the hall walls are also subject to a fee and must be ordered. Display units and folding stands are not deemed to form boundary partitions. Partitions must be visually matched to the environment (wallpapering or fabric covering). Other minimum requirements are carpeting and a stand designation signboard (company name and address). Please also see "General terms of participation" and the "Special terms of participation" and „Technical regulations“.**

Bitte beachten: Fortsetzung auf der nächsten Seite!

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## Floor coverings:

| Item    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | QTY   | Price EUR per sqm |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------------------|
| L401002 | <b>Rep weave carpet</b> , incl. protective coating and disposal<br>Standard colours: <input type="checkbox"/> beige (L401002), <input type="checkbox"/> orange (L401003), <input type="checkbox"/> red (L401004),<br><input type="checkbox"/> green (L401005), <input type="checkbox"/> blue (L401006), <input type="checkbox"/> dark blue (L4001007), <input type="checkbox"/> grey (L401008)<br><input type="checkbox"/> anthracite (L401009), <input type="checkbox"/> black (L401010) | _____ | 9,73              |
| L403002 | <b>Carpet velours</b> , incl. protective coating and disposal<br>Standard colours: <input type="checkbox"/> beige (L403002), <input type="checkbox"/> orange (L403003), <input type="checkbox"/> red (L403004),<br><input type="checkbox"/> green (L403005), <input type="checkbox"/> blue (L403006), <input type="checkbox"/> dark blue (L403007), <input type="checkbox"/> grey (L403008),<br><input type="checkbox"/> anthracite (L403009), <input type="checkbox"/> black (L403010)   | _____ | 16,22             |
| L401060 | <b>Laminat flooring</b> , wood effect upon request, incl. Chipboard underlay and removal                                                                                                                                                                                                                                                                                                                                                                                                  | _____ | 60,56             |
| L401071 | <b>Chipboard</b> raised floor, approx. 38 mm (for underfloor installation of cables)                                                                                                                                                                                                                                                                                                                                                                                                      | _____ | 36,05             |
| L401051 | <b>PVC flooring:</b><br>Standard colours: <input type="checkbox"/> walnut (L401051), <input type="checkbox"/> mocha oak (L401052),<br><input type="checkbox"/> gray oak (L401053), <input type="checkbox"/> natural oak (L401054)                                                                                                                                                                                                                                                         | _____ | 19,55             |

## Wall sections:

| Item    | Description                                                                                       | QTY   | Price EUR |
|---------|---------------------------------------------------------------------------------------------------|-------|-----------|
| L204006 | <b>Partitions</b><br>System partition wall element, 100x250 cm with 3 mm hardboard filling, white | _____ | 32,45     |
| L204007 | System partition wall element, 50x250cm with 3mm hardboard filling, white                         | _____ | 32,45     |
| L204011 | reinforced system wall element for installation of screens, exhibits, etc.                        | _____ | 63,81     |
| L204108 | <b>System partition wall element</b> , 100x250 cm with transparent acrylic glass panel            | _____ | 103,50    |
| L204001 | <b>Increasing of system wall</b> by 0.5 m                                                         | _____ | 22,71     |
| L204002 | <b>Increasing of system wall</b> by 1.0 m                                                         | _____ | 33,35     |
| L204109 | <b>Supporting element</b> for wall partition                                                      | _____ | 25,19     |
| L204020 | <b>Chipboard cladding</b>                                                                         | _____ | 38,93     |
| L204031 | <b>Truss beam „Expo“</b>                                                                          | _____ | 21,63     |
| L407035 | <b>Wall unit,</b><br>colored vinyl (surcharge), colour to be requested, approx. 1 x 2,5 m height  | _____ | 45,42     |
| L407040 | colored vinyl (surcharge), colour to be requested, approx 0,5 x 2,5 m height                      | _____ | 22,71     |

## Cabin elements:

| Item    | Description                                                                                                                                   | QTY   | Price EUR |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------|
| L204032 | <b>Curtain</b> for system walls, grey                                                                                                         | _____ | 29,90     |
| L404040 | <b>Door</b> , lockable, door leaf approx. 200x80 cm<br><input type="checkbox"/> white (L404040) <input type="checkbox"/> light grey (L404041) | _____ | 77,25     |
| L404048 | <b>Double escape door</b><br><input type="checkbox"/> lockable (L404048) <input type="checkbox"/> non lockable (L404049)                      | _____ | 310,50    |

The prices quoted above are net prices which are subject to value added tax.

Please note: continued overleaf

# Bestellschein für Trennwände, Teppiche, Standeinbauten



**Additional: Please consult the exhibitor service!**

| Item | Description | QTY   | Price EUR |
|------|-------------|-------|-----------|
|      |             | _____ |           |

The prices quoted above are net prices which are subject to value added tax.

**Stand constructed by approx. Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **o'clock**

### Stand sketch

A stand sketch clearly indicating the desired supply points on your stand is **absolutely necessary** when providing electrical equipment, water points, data lines or other installations. As installation work will be carried out before the official construction work, we require your stand sketch at least 5 weeks before construction work begins.

Please use form stand plan for installations.

Your contact for this service:  
**LÜCO Internationaler Messebau Nord GmbH**  
**Stormarnstraße 43 – 49, 22844 Norderstedt**  
**Telefon +49 40 529580-0, Fax +49 40 529580-80, info@lueco.de, www.lueco.de**

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## Other conditions:

1. Complaints must be made by the first day of the event and will only be met by amendments. 2. Prices cover rental of the material supplied as well as assembly and dismantling, safety maintenance on all event days, all transport and storage for the duration of the event. 3. No charge shall be made for cancellations up to four weeks before the start of the event (determined by date on which notice of cancellation is received by organiser). The full price shall be charged if notice of cancellation is received after this cut-off point. Notice of cancellation must always be given in writing. 4. The prices quoted shall apply until four weeks before the start of the event (order deadline). **An express surcharge of 20% shall apply after this deadline.**

5. Invoice amendments which arise due to incomplete, or incorrect information (billing address, missing purchase order number, etc.) after the start of the event will only be carried out subject to a fee of EUR 50.00. 6. Invoices are payable immediately on receipt and encompass the services actually rendered on site. These will be documented separately in the case of deviations. Your payments should indicate the event, invoice number, reg. number and/or stand number at the Hamburg Messe und Congress GmbH, and should be paid to account number 0228 130 000 at the HSH Nordbank AG, sort code 210 500 00, BIC: HSHNDEHH IBAN: DE10 2105 0000 0228 1300 00. 7. For services that involve the renting out of items, the customer shall be held liable from the start of the delivery of the rental item to the trade fair/exhibition stand; the liability for the rental item shall end with the collection of the rental item by the service partners, even if the customer already left the stand. (see form insurance). 8. The organiser has the right to engage qualified third parties (sub-contractors, freelancers) as vicarious agents to assist in carrying out individual services in part or in whole, if this is in the interests of the exhibitor. This does not constitute a contractual relationship between the exhibitor and the third party. 9. The place of jurisdiction for both parties shall be Hamburg. 10. Furthermore, our General Terms and Conditions for Services (see [www.hamburg-messe.de/downloads](http://www.hamburg-messe.de/downloads) or [www.cch.de/download](http://www.cch.de/download)) are part of the contract.

Place, date

Legally binding signature and company stamp

If you would like to pay by credit card please provide the following information:

Yes, we will pay by credit card.

only this order

this order and all other subsequent orders

EUROCARD/MasterCard  VISA  Diners  AMERICAN EXPRESS

Card number: \_\_\_\_\_ Card verification number: \_\_\_\_\_

Expiry date: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Place, date

Legally binding signature